



**FRODSHAM**  
GOLF CLUB

# Conference

## CONFERENCE FACILITIES

Our Conference Centre comprises of Two modern meeting rooms that can accommodate up to 70 delegates each Room the room will also open creating a space for up to 120 delegates.

All conferences are managed by a dedicated Conference Team, both before and during the event.

For enquiries about business events call our Conference Team on 01928 732 159,

From the initial enquiry to the completion of a successful event, we appreciate that every detail has to be just right.

When you entrust us with your event, you can be assured that the Club will deliver the contracted services in a professional and efficient manner.

### BEFORE THE EVENT

- Your enquiry is responded to on the same day
- One selected member of the Conference Team will become your dedicated contact.
- Your Conference Package offer clearly states all details and our delegate package rates make budgeting simple.
- Before your arrival, we reconfirm your schedule with you.

The Club will be as flexible as possible in accommodating last-minute changes and requests. Any shortcomings will receive our immediate attention to ensure the continued success of your event. Our business objective is to achieve a successful partnership with your company and for Frodsham Golf Club to be recognised as the preferred venue for conference organisers.

### WHEN YOU ARRIVE

- You will be greeted by your Conference Host - your contact throughout your event.
- The agenda will be confirmed and you will be shown the full facilities.
- The meeting room can be ready at least one hour before the event is set to start.

### DURING THE EVENT

- We take care to ensure that you have a smooth and trouble-free meeting.
- An agreed message service ensures prompt delivery and minimum disruption.
- Your timetable becomes our timetable.

### BEFORE YOU LEAVE

- Meeting with your Conference Host to ensure we met your expectations.
- Your feedback helps us to continuously improve the quality offered by our Conference Team.

### FACILITIES

**All of our conference suites offer the following:**

- Flexible layouts to accommodate most events
- Inclusive hot beverages throughout the day
- Dedicated Conference Host
- Flip charts, pens, pads, post its, stationary toolkit and screen
- Natural daylight and blackout blinds
- A range of great value conference catering options

### EQUIPMENT

**Meeting Equipment Available (additional charges may apply):**

- Lecturn
- Data projectors
- LCD projectors and screens with back projection capabilities
- PA system
- Complimentary Wi-Fi and high speed internet access in all meeting rooms

### SUPPORT SERVICES

- Dedicated Conference Host on site

### DELEGATE PACKAGES

Day Delegate Package

- Tea/coffee on arrival
- Mid-morning tea/coffee with Danish pastries
- Buffet lunch served in the meeting room
- Mid-afternoon tea/coffee with cakes & biscuits
- OHP and screen, 2 flip charts, conference blotters and pencils
- A selection of cordials, mineral waters and sweets
- Room hire
- Conference network co-ordinator available throughout your stay
- Free car-parking

**£20.00 per delegate**